

## Your rights

According to the GDPR, you have certain rights relating to our processing of your personal data. If you want to utilize these rights, please contact us. Your rights are the following:

- You have the right of access to obtain the personal data we handle about you and a list of further information.
- You have the right of rectification of inaccurate personal data.
- In some situations, you have the right to erasure of your personal data before the ordinary deletion.
- In some situations, you have the right to restriction of the processing of your personal data. If you invoke this right, we may only process your personal data, except from storage, with your consent, or for the purpose of determining, bring forward or defend a legal claim or for the purpose of protecting a person or important public interests.
- In some situations, you have a right to object to the processing of your personal data.

## Right of complaint

You have a right to submit a complaint to the Danish data protection authority, Datatilsynet, if you are discontent with the way we process your personal data. The contact information of Datatilsynet is available at [www.datatilsynet.dk](http://www.datatilsynet.dk).

# We take good care of your personal data

Privacy policy

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**DE JURASTUDERENDES  
RETSHJÆLP / AALBORG**

[aalborgretshjaelp.dk](http://aalborgretshjaelp.dk)

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## We are the controller – how do you get in contact with us?

De Jurastuderendes Retshjælp – Aalborg is the controller of the processing of your personal data, which we have received from you. Our contact information is:

De Jurastuderendes Retshjælp – Aalborg

Niels Jernes Vej 6B

9220 Aalborg Øst

☎ 99 40 78 00 ✉ [kontakt@aalborgretshjaelp.dk](mailto:kontakt@aalborgretshjaelp.dk)

## Purpose and legal basis

We process your personal data for the purpose of providing free legal advice to you. Additionally, we store your personal data for a limited period of time after providing advice to you for insurance reasons.

The legal basis of our processing of your personal data is your consent, in accordance with article 6(1)(a) of the General Data Protection Regulation (GDPR). Therefore, we need your consent in order to provide free legal advice to you. Furthermore, we process your personal data according to article 6(1)(f) GDPR, which allows processing of your data is when it is necessary for the purposes of legitimate interests.

### **The legitimate interests pursued through the processing of your personal data**

The processing of your personal data is necessary in order to provide sufficient legal advice to you and in order to be able to contact you with an answer to your questions. The storage of your personal data for the purpose of documentary proof and processing relating to random checks are in this matter also considered legitimate interests, which allows later processing of your personal data.

## Which personal data do we process?

We always process personal data such as your name, phone number and possibly your e-mail address. This personal data is necessary to process in order for us to contact you with an answer to your questions.

Furthermore, depending on the nature of your case, we might process special categories of personal data, e.g. health information, but only when this information relates to your case or appears from any exhibits you provide us with.

## Where do we receive your personal data from?

De Jurastuderendes Retshjælp – Aalborg only processes personal data about you, which you have provided us with. We never collect any of your data from third parties. You may refuse to provide us with your personal data. However, this might affect our possibility to provide legal advice, and we might therefore not be able to provide legal advice to you on this basis.

## Who receives your personal data?

We only disclose your personal data to our collaborating partners who process your data according to our instructions. We make use of collaborating partners for electronic processing of your data, e.g. for storing of your personal data in our electronic storage systems. Furthermore, we might disclose your personal data to those involved with our random checks of our legal advice. All recipients of your personal data are strictly bound by confidentiality. Your personal data will only be disclosed to those mentioned above and all our collaborating partners are established in the EU or have in other ways provided the sufficient guaranties in accordance with the GDPR.

## For how long do we store your personal data?

We store your personal data in our electronic storage system for 3 years for documentary proof after which your personal data will be deleted.

Information received by e-mail will be deleted from our inbox immediately after the information has been transferred to our electronic storage system. This transfer happens once a week.

Physical copies of exhibits will be destroyed immediately after you have been given answer to your questions.

### **The right to withdraw your consent**

You have the right to withdraw your consent to the processing of your personal data at all times. If you withdraw your consent before we have handled your case, please be aware that we will not be able to answer your legal questions or even call you back.

You can withdraw your consent in three ways:

- By personal attendance during our opening hours
- By telephone during our opening hours
- By e-mail

You are not obliged to withdraw your consent the same way you gave it.

